5S Fundamentals



Objectives	At the end course, participants will have a good understanding of:
	1. What 5S is
	2. How 5S relates to Lean
	3. Why we do 5S
	4. How we do 5S
	5. The benefits of doing 5S
Agenda	Day 1
	Introduction to 5S
	The 5 S's and examples
	i. Sort ii. Set in order
	iii. Shine
	iv. Standardise
	v. Sustain
	Summary
Practical Exercises	Several case studies will be showcased during the day using hypothetical data
	to explore in detail, several tools, techniques, and concepts introduced and
	discussed during the workshop.
Learning Materials	Comprehensive Workshop Notes
	Presentation Slides
	Practical Tailored Syndicate Exercises
	Mentoring / Coaching Sessions
Certification	A Certificate of Completion will be issued to all
	participants that complete the 1-day program
	supporting CPD and any HR requirements.
Support	1 X 20 mins coaching / mentoring sessions ¹ per participant
Duration	1 day running between 8:30 AM to 4:30 PM with breaks for morning & afternoon tea and a lunch break
	artemoon tea and a lunch break
Participants	Number of participants per course: 10
Cost	For costing enquiries please email contact@veritas-asiapacific.com

¹ Coaching / Mentoring sessions will be supported via TEAMS environment. Sessions are not transferable between participants and must be scheduled and completed within 4 weeks of attending the program.

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