


Objectives	<p>At the end course, participants will have a good understanding of:</p> <ol style="list-style-type: none"> 1. Understand the difference between static and dynamic elements of knowledge work. 2. Describe the four pillars of Agile Knowledge Work. 3. Recognise the role of personal biases in decision-making. 4. Become familiar with the A3 problem-solving technique. 5. Determining the links in the "Human Chain". 6. Balancing the flow of work through the work design, and 7. Making the work visual. 																
Agenda	<table border="0"> <thead> <tr> <th style="text-align: center; color: #e67e22;">Day 1</th> <th style="text-align: center; color: #e67e22;">Day 2</th> </tr> </thead> <tbody> <tr> <td>Introductions</td> <td>Problem-solving as a skill</td> </tr> <tr> <td>Management theory development</td> <td>A3 vs DMAIC</td> </tr> <tr> <td>Static vs. Dynamic work</td> <td>Processes</td> </tr> <tr> <td>The 4 Agile Work Principles</td> <td>Project on a page</td> </tr> <tr> <td>The conscious & unconscious brain</td> <td>Dynamic work design</td> </tr> <tr> <td>Cognitive bias</td> <td>Optimising workflow</td> </tr> <tr> <td>Conscious processing</td> <td>Visual Management</td> </tr> </tbody> </table>	Day 1	Day 2	Introductions	Problem-solving as a skill	Management theory development	A3 vs DMAIC	Static vs. Dynamic work	Processes	The 4 Agile Work Principles	Project on a page	The conscious & unconscious brain	Dynamic work design	Cognitive bias	Optimising workflow	Conscious processing	Visual Management
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Practical Exercises	<p>Several case studies will be showcased during the 2 days using hypothetical data to explore in detail, several tools, techniques, and concepts introduced and discussed during the workshop.</p>																
Learning Materials	<p>Comprehensive Workshop Notes Presentation Slides Practical Tailored Syndicate Exercises Mentoring / Coaching Sessions</p>																
Certification	<p>A Certificate of Completion will be issued to all participants that complete the 2-day program supporting CPD and any HR requirements.</p> 																
Support	<p>2 X 20 mins coaching / mentoring sessions¹ per participant</p>																
Duration	<p>2 days running between 8:30 AM to 4:30 PM with breaks for morning & afternoon tea and a lunch break</p>																
Participants	<p>Number of participants per course: 10</p>																
Cost	<p>For costing enquiries please email contact@veritas-asiapacific.com</p>																

¹ Coaching / Mentoring sessions will be supported via TEAMS environment. Sessions are not transferable between participants and must be scheduled and completed within 4 weeks of attending the program.